

Job Description: Senior Engineer

Reporting To: GM Projects

Qualification: BE (Civil)

Experience: 5 – 8 years

Industry Specifications: Real Estate

Essential Requirement:

- Etiquettes and people management skills
- Knowledge of ERP
- Ability to solve problems, take initiative and plan the tasks
- Flexibility with time to work extra hours when the project requires
- Ability to work in a team with high people orientation

Responsibilities:

- To implement and ensure maintenance of quality management systems for Projects.
- To carry out Technical supervision of ongoing Civil & Finishing work at all stages.
- To check the quality of all the materials received on site and prepare quality reports, defects, if any.
- To check the stacking and storage of materials in various godowns and stores of the site with neatness.
- To check and keep control on the wastage of material at site.
- To check completed projects / building which are ready for possession.
- To coordinate testing of materials wherever applicable and ensure specified quality standards are adhered to.
- To coordinate with different contractors, agencies to maintain and improve quality of construction work.
- To prepare MIS on monthly basis, monthly consumption reports, daily progress report, etc.
- To implement & follow safety procedures as set out in project safety plan & assist safety sup/ officer for preparation of safety reports.